

Agenda

Regular Somerset Town Council Meeting

May 3, 2021

The Somerset Town Council will meet via Zoom on Monday, May 3, 2021 at 7:00 p.m.

Agenda and updates are posted on the Town website: www.townofsomerset.com

Matthew Trollinger is inviting you to a scheduled Zoom meeting.

Topic: Council Meeting

Time: May 3, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86020204599>

Meeting ID: 860 2020 4599

One tap mobile

+13017158592,,86020204599# US (Washington DC)

+16465588656,,86020204599# US (New York)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 646 558 8656 US (New York)

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 860 2020 4599

Find your local number: <https://us02web.zoom.us/u/kBnX0ZtVk>

PUBLIC COMMENT PERIOD

7:00 p.m. Opportunity for residents to make public comments. ⁱ

APPROVAL OF AGENDA

7:05 p.m. Motion: To consider approval of agenda as presented.

CONSENT AGENDA

1. 7:06 p.m. Motion: To consider approval of the following items without discussion:
 - Minutes from the Council Meeting held on April 6, 2021;
 - Minutes from the Council Meeting held on April 5, 2021;
 - Minutes from the Council Meeting held on March 1, 2021;
 - Nomination of Susannah Goodman (Cumberland Ave.) to Stormwater Study Committee, to replace Courtenay Labson (Falstone Ave.)

NON-CONSENT AGENDA

2. 7:07 p.m. Public Hearing/Motion: To consider approval of a building permit application submitted by Francis G. Sheppard and Patricia Dinsmore for the construction of a deck and accessibility ramp to the house located at the property at 5410 Surrey St.
3. 7:30 p.m. Discussion: Building Administrator Report.
4. 7:40 p.m. Public Hearing/Motion: To consider approval of a contract with JesseJames Creative, Inc. to replace, redesign, and host the Town of Somerset website for a total cost of \$27,500, as recommended by the Communication Committee.
5. 8:00 p.m. Public Hearing/Motion: To consider the purchase of plants, and the approval of raingarden and green space design plans, as submitted by Kelley Okleson, founder and Director of Groundsmith Collective Landscaping Services.
6. 8:15 p.m. Public Hearing/Motion: To approve a Town-wide survey on safety, drafted and recommended by the Traffic Committee.
7. 8:25 p.m. Public Hearing/Motion: To approve amendments to 2021 Pool rules, as presented by Pool Committee Chair Matt Zaft, and recommended by the Pool Committee.

8. 8:35 p.m. Public Hearing/Motion: To Adopt the Swim Team Rules and Budget, as presented by Swim Committee Chair Jeff Mascott, and recommended by the Swim Team Committee.

9. 8:45 p.m. Public Hearing/Motion: To Adopt the FY2022 Town of Somerset Budget and Tax Rates with the following amendments:
 - a. Add \$10,000 to line 62902 – *Environmental* for Stormwater Education, as requested by the Stormwater Study Committee;
 - b. Add \$5,000 to line 67102 – *Town Maintenance* for History and Archives Records Preservation (scanning), as requested by the History and Archives Committee.
 - c. Transfer \$22,500 from line 62101 – *Garden Supervisor* to lines 61203 – *Public Works Regular* (\$19,477.50), 61300 – *Employee Retirement Contribution* (\$1,560), and 61700 – *FICA, Medicare & UI* (\$1,462.5) for November retirement of Foreman Enrique Cabrera.

10. 8:50 p.m. Public Hearing/Motion: To Adopt an Ordinance to amend the HVAC unit review process.

11. 8:55 p.m. Discussion: Manager Report

12. 9:05 p.m. Discussion: Mayor’s Report

- 9:15 p.m. Motion: Adjourn

Key:

Public Hearing Item: Agenda item where public comment is permitted.

Discussion Item: Agenda item limited to discussion among the Council, Mayor and Town Staff.

Motion Item: Agenda item requesting action, limited to Council discussion.

Comments: Opinions and Questions from Town residents.

ⁱ Questions should be submitted via email ahead of the meeting to manager@townofsomerset.com or town@townofsomerset.com.

* Residents who wish to present for a particular Agenda item are advised to arrive 20 minutes ahead of the item’s scheduled discussion time, as discussions can run ahead of schedule.

The Mayor and Town Council may entertain a motion during the open meeting to close a portion of the meeting, in accordance with Section 3-305(b)(1)(7) of the Open Meetings Act (Maryland Code, General Provisions Article), to consult with counsel to obtain legal advice.