

Council Agenda
Regular Somerset Town Council Meetings
August 5, 2019 Council Meeting Agenda

The Somerset Town Council will meet in regular session on August 5, 2019 at 7:30 p.m. at the Somerset Town Hall. Agenda updates are posted on the Town website: www.townofsomerset.com.

Council Work Session – 7:00 p.m.

Council Meeting Convenes – 7:30 p.m.

Comments: Public Comment Period – 7:30 p.m.

CONSENT

1. Motion: To approve Town Council Committee Liaisons – 7:40

NON-CONSENT

2. Discussion: Town Manager July Administrative and Fiscal Report – 7:41

3. Discussion: Building Permit Administrator Report – 7:50

4. Discussion: Town Hall construction project– 7:55

5. Public Hearing/Motion: To consider approval of Town Hall renovation bills (contractor payment – \$42,457; project manager invoice - \$6,857; roof repair estimate adjustment - \$15,000) totaling \$64,314 – 8:10***

6. Public Hearing/Motion: To consider modification to the retaining wall on the left (north side of the driveway to match the previously existing retaining wall; construction of a new retaining wall at the right (south) side of the driveway; modification to the as-built driveway to 16 ft.; and install 36” tall fixed planters on the side patio facing Surrey Street at 5813 Surrey – 8:15

7. Public Hearing/Motion: To consider confirmation approval of a building permit at 4715 Cumberland Avenue to rebuild the foundation of existing screen porch and enclose said screened– 8:30

8. Public Hearing/Motion: To consider retroactive approval of emergency HVAC permit to replace failed unit at 5527 Surrey – 8:40***

9. Public Hearing/Motion: To consider retroactive approval of emergency HVAC permit to replace failed unit at 5510 Uppingham – 8:42***

10. Public Hearing/Motion: To consider removal the following Town trees as recommended by the Town Arborist – 8:45

- 2 Kousa Dogwoods at Upper Parking Lot of Town Pool
Both multi-stem 5” diameter at base
- Dogwood at 4607 Dorset 2” diameter at base***
- Flowering Cherry at 5510 Trent 3” diameter at base***
- Japanese Maple Tree at 5820 Surrey 6” diameter at base***

11. Discussion/Motion: To consider approval of minutes taken at Town Council Meeting held on July 1, 2019. – 8:55

12. Public Hearing/Motion: To consider approval of extension of Zelenkofske Axelrod LLC contract to perform FY2019 audit at a cost of \$13,390, and FY2020 audit at a cost of \$13,700. – 9:00

13. Public Hearing/Motion: To consider approval of Professional Accounting Services contract with Weyrich, Cronin & Sorra for up to \$7,000 to assist in audit preparation, and to review and establish appropriate internal control policies and procedures. – 9:02***

14. Public Hearing/Motion: To consider approval of payroll service software provided by Heartland at a cost of \$3,200. – 9:10***

15. Discussion: General Code Update – 9:20

16. Discussion: Mayor’s Report – 9:25

17. Adjourn – 9:35

Key:

Public Hearing Item: Agenda item where public comment is permitted.

Discussion Item: Agenda item limited to discussion among the Council, Mayor and Town Staff.

Motion Item: Agenda item requesting action, limited to Council discussion.

Comments: Opinions and Questions from Town residents.

*** Denotes Item that was added post-Town Journal publication

The Mayor and Town Council may entertain a motion during the open meeting to close a portion of the meeting, in accordance with Section 3-305(b)(1)(7) of the Open Meetings Act (Maryland Code, General Provisions Article), to consult with counsel to obtain legal advice.